

# Meetings online booking process

We are pleased to offer discounts of **2% to 10%** off United Airlines published fares for your event.

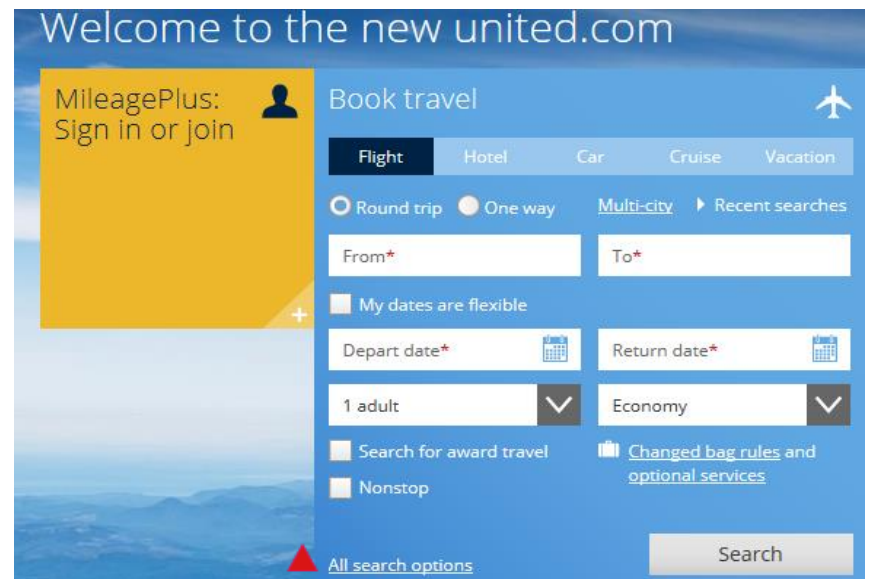
## To book online

1.

Visit [united.com](https://www.united.com) and enter your origin destination, dates of travel and any other applicable search criteria.



Click on the **All Search Options** link in the bottom left hand corner ▲



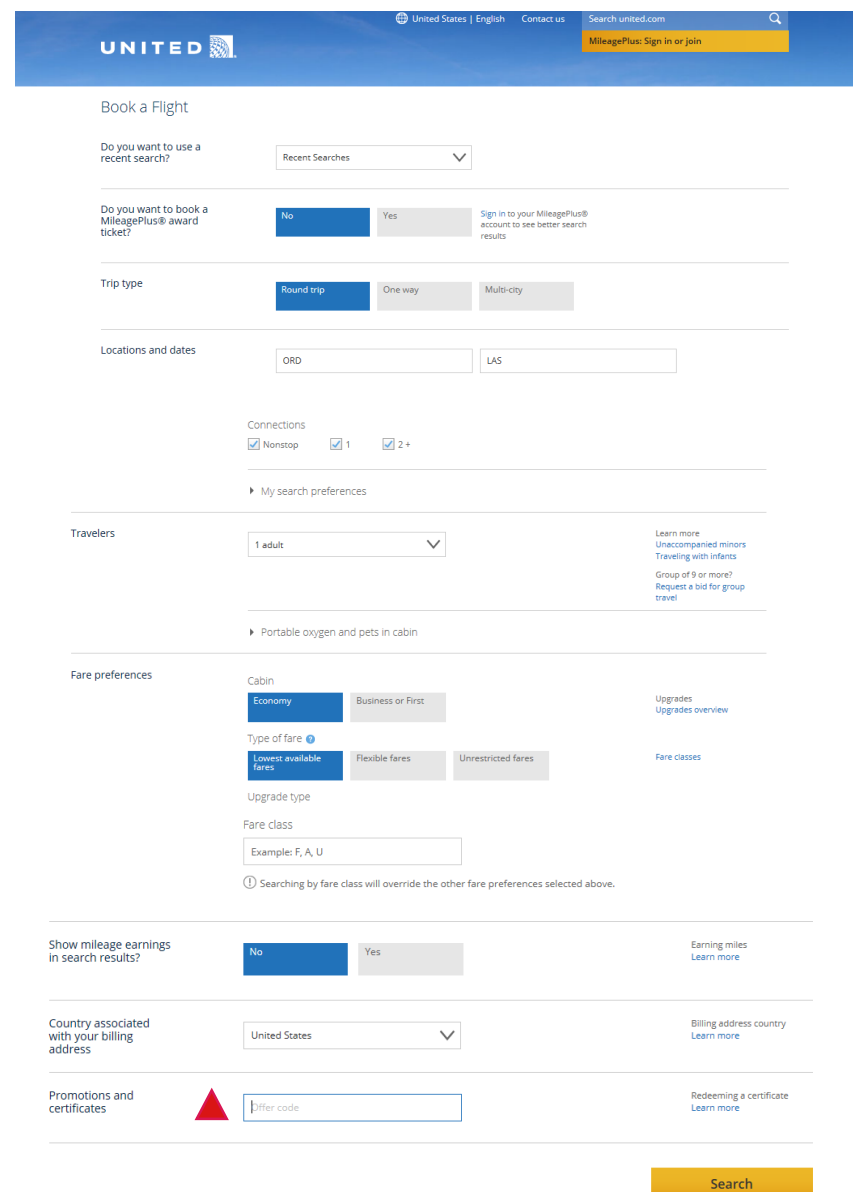
2.

Enter any other applicable search criteria (such as fare preferences, display of miles earned) and enter your assigned meeting offer code.

Your meeting offer code is the Zcode followed by your Agreement code (without spaces)  
e.g. ZZZZ111111

The offer code must be placed in the offer code box under “Promotions and Certificates” ▲

Hit 



3.

**The meeting discount will automatically be applied to your booking!**

## Or to book via phone



Call your travel professional or United Meetings **800-426-1122** for reservations\*. Refer to your assigned Zcode and agreement code.

\*Outside of the United States, please call your local United Airlines Reservation Office.